



BOSTON REDEVELOPMENT AUTHORITY

TITLE: RESEARCH INTERN – Fall 2010
UNPAID, full or part-time internship, days and hours to be determined,
(20 hours per week minimum)

SUMMARY OF RESPONSIBILITIES:

Under the supervision of the Director of Research, assist in collecting and analyzing economic, social, and demographic data and preparing written reports regarding demographic groups in Boston's neighborhoods.

QUALIFICATIONS:

- Work requires Bachelor's degree level coursework or Master's degree level coursework
- Proficiency with Windows and Microsoft Office, spreadsheets, databases, and library search engines is required
- The ability to interact well with the public and other staff is essential
- Coursework in statistics and/or research methods is critical
- Ability to speak Spanish is a plus

ALL INTERNS MUST BE CURRENTLY ENROLLED STUDENTS

Forward resume and cover letter to:

BRA/EDIC Human Resources
43 Hawkins Street
Boston, MA 02114
617-918-5458 (fax)
Hr.BRA@cityofboston.gov